



San Ramon Valley Unified School District
699 Old Orchard Drive, Danville
Board Rooms



**FACILITIES OVERSIGHT AND ADVISORY COMMITTEE
MEETING AGENDA
December 9, 2020
6:30 PM**

Welcome to the San Ramon Valley Unified School District Facilities Advisory and Oversight Committee (FOAC) meeting. Your interest in our schools is greatly appreciated.

NOTICE is hereby given that the meeting of the FOAC will be held on December 9, 2020, at 6:30 PM. Pursuant to Executive Order of the Governor, and in order to adhere as closely as possible to the Order of the Health Officer of Contra Costa County, the Board meeting will not be open to personal attendance to the public.

Public comment on non-agenda items can be made electronically by email to [rkanala@srvusd](mailto:rkanala@srvusd.net) or by fax (925-328-0560) before 12:00 PM on December 9, 2020. Please note in the title of the e-mail "public comment". Public comment on action items, during the meeting, can be emailed to rkanala@srvusd.net. All such comments that are within the District's jurisdiction will be read aloud at the meeting up to a three minute limit per speaker.

In compliance with Brown Act regulations, this agenda was posted 72 hours before the noted meeting.

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
Facilities Oversight & Advisory Committee
AGENDA
December 9, 2020
District Office Board Rooms
699 Old Orchard Drive, Danville, CA
6:30 PM

Please Note: All Public Comment is Limited to Three (3) Minutes

- 1.0 Call to Order**
- 2.0 Attendance**
- 3.0 Acceptance of Minutes**
 - 3.1 Minutes of September 23, 2020 **Action**
- 4.0 Agenda Approval**
 - 4.1 Agenda Approval **Action**
- 5.0 Public Comment for Non-Agenda Items (Comments limited to three minutes)**
- 6.0 Reports**
 - 6.1 Staff Reports:
 - a. Project Updates
 - b. MPB Revision Updates **Oral**
 - 6.2 Subcommittee Reports:
 - a. Finance **Oral**
 - b. Design **Oral**
 - c. Communication **Oral**
 - Annual Measure D Facilities Oversight and Advisory Committee Report 2019 **Oral**
- 7.0 Discussion/Action Items**
 - 7.1 Consideration of Acceptance of Master Program Budget and Revisions **Action**
 - 7.2 Consideration of Acceptance of the Annual Measure D Facilities Oversight and Advisory Committee Report 2019 **Action**
- 8.0 Future Agenda Items**
 - 8.1 Technology Standards
- 9.0 Adjournment**

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
3280 CROW CANYON ROAD, SAN RAMON, CA 94583**

**FACILITIES OVERSIGHT AND ADVISORY COMMITTEE MEETING
September 23, 2020
MINUTES**

Pursuant to the executive order of the Governor and in order to adhere as closely as possible to the order of the Health Officer of Contra Costa County, the FOAC meeting was closed to personal attendance.

- 1.0 Call to Order** The Facilities Oversight and Advisory Committee (FOAC) held a virtual meeting. The meeting was called to order at 6:35 PM by Scott Seidenverg, Chair
- 2.0 Attendance** Members present: Jay Clark, Ed Duarte, Garrett Gritz, Chris King, Robert Myers, Jerome Pandell, Scott Seidenverg, Rumi Varma, Valerie Williams from their remote locations
- Members Absent: Muhammad Mossa, Madeline Serafin, Pallavi Sringseshwara
- Board of Education Liaison Present: Ken Mintz from his remote location and Susanna Ordway absent
- Administrators Present: Assistant Superintendent Business Operations & Facilities Danny Hillman, Assistant Director of Facilities Erin Hirst
- 3.0 Acceptance of Minutes**
- 3.1 Minutes of September 23, 2020** On a motion by Jay Clark, seconded by Rumi Varma, the minutes of May 20, 2020 were acceptance (9-0).
- 4.0 Agenda Approval** On a motion by Jay Clark, seconded by Valerie Williams, the agenda was approved (9-0).
- 5.0 Public Comment for Non-Agenda Items** No Public Comments
- 6.0 Reports**
- 6.1 Staff Reports**
- 6.1a Project Updates** Erin Hirst presented a PowerPoint presentation of current and completed projects.
- Project update:
Twin Creeks Elementary School - Modernization
- Plans were submitted to Division of State Architect (DSA) and the district has received comments back from DSA. The architect is working on those comments and will resubmit to DSA for final approval. The estimate came in alignment to the adjusted construction budget.
- 6.1b MPB Revision Updates and Recommendations** Danny Hillman clarified the percentage completed for Stone Valley Middle School noting that the financial completion is 77% and the building (construction) is approximately 95% complete.
- Mr. Hillman explained the MPB budget revisions regarding California High School Science modernization project. This project has been closed out and the remaining funds were moved to the Program Balance (Unassigned Budgets).

Danny Hillman reviewed the Explanation List for Project Expenses over \$100,000 – MPB 06-30-20 report and the Measure D Fund Balance Reconciliation Aide through 6-30-2020, noting that the reconciliation aide report ties to the annual Measure D Audit.

6.2 Subcommittee Reports

6.2a Finance

Jay Clark reported that on September 10, 2020 the Finance Subcommittee met and reviewed the Master Program Budget (MPB) which reflected updated expenditures through June 30, 2020. The Finance Subcommittee discussed and concurred with staff's proposed changes.

6.2b Design

The Design Subcommittee toured Twin Creeks Elementary School on May 14, 2020. Chris King asked if the Design Subcommittees suggested modifications on the exterior window heights were considered before sending the project to DSA. This modification would raise the window heights so the wall can be utilized and make the classroom more functional.

Erin Hirst commented that the windows heights were adjusted before sending the plans to DSA.

Danny Hillman recapped remaining projects”

Projects waiting for final approval from DSA

- Charlotte Wood Middle School Modernization – Inc 2
- Twin Creeks Elementary School Modernization

Project left to design:

Alamo Elementary School – replacement of two existing Science and computer lab relocatables.

Allocation of remaining funds:

The Finance and Design Subcommittees discussed having a future joint meeting to discuss next steps regarding the unspent unallocated funds, how does it meet the original intent of the bond language. Staff will bring recommendations based on the bond criteria after Twin Creeks Elementary School and Charlotte Wood Middle School – Inc 2 go out to bid and the bids are solidified. Also begin the design for Alamo Elementary School and California High School kitchen renovation which was deferred while the California High School commons renovations were done.

6.2c Communication

Scott Seidenverg noted that the Annual Measure D Facilities Oversight and Advisory Committee Report 2019 is due. The committee discussed ideas on how to create an annual report that represents the FOAC and the progress that has been made. Mr. Seidenverg asked for volunteers to assist in preparing the annual report. Jay Clark, Chris King, Rumi Varma, and Jerome Pandell volunteered.

Annual Measure D Facilities Oversight and Advisory Committee Report 2019

The annual report was discussed under 6.2c.

7.0 Discussion/Action Items

7.1 Consideration of Acceptance of the Master Program Budget and Revisions

On a motion by Jay Clark, seconded by Ed Duarte the budget revisions to the Master Program Budget were accepted (9-0).

- 7.2** **Consideration of
Acceptance of the Annual
Measure D Facilities
Oversight and Advisory
Committee Report 2019** There was no action take on Item 7.2. Tabled to next meeting.
- 8.0** **Future Agenda Items** Danny Hillman suggested that staff compile a list of projects with options to assist the committee in creating a timeline of possible project that are within the Measure D bond language. One topic the committee discussed was current energy standards and energy efficiency throughout the district.
- 8.1** **Technology Standards** The Committee asked staff to identify any technology challenges of remote learning and teaching and potential upgrades for technology in the future.
- 9.0** **Adjournment** Scott Seidenverg reminded the committee that some term limits will end, January 20, 2021. For those of you who are interested in applying for another term, to check the District website.
- The meeting was adjourned at 8:30 PM.



San Ramon Valley Unified School District
Measure D Master Program Budget

FUNDING												
Fiscal Period		Measure D Funding		Local Funding		State CTE Grant	Non-Measure D Funding	Sub-Total Per Fiscal Year	Transfer Bond Interest To CIP	Total Per Fiscal Year		
		Measure D Bond	Measure D Interest Income	Developer Fee	Other Local							
Prior Fiscal Years												
Fiscal Year 2012-2013		74,995,000	85,831					-				
Fiscal Year 2013-2014			211,331					75,080,831	(85,831)	74,995,000		
Fiscal Year 2014-2015		125,000,000	298,278		800,000			211,331	(211,331)	0		
Fiscal Year 2015-2016			953,315	404,000		818,151		126,098,278	(298,278)	125,800,000		
Fiscal Year 2016-2017			1,300,550					2,175,466	(953,315)	1,222,151		
Fiscal Year 2017-2018			1,536,859				1,450,000	1,300,550	(1,300,550)	0		
Fiscal Year 2018-2019		60,005,000	1,964,724					2,986,859	(1,536,859)	1,450,000		
Fiscal Year 2019-2020			1,227,942					61,969,724	(1,964,724)	60,005,000		
Fiscal Year 2020-2021								1,227,942	(1,227,942)	-		
Anticipated								-		-		
Total Funding		\$ 260,000,000	\$ 7,578,830	\$ 404,000	\$ 800,000	\$ 818,151	\$ 1,450,000	\$ 271,050,981	\$ (7,578,830)	\$ 263,472,151		
Approved BUDGETS through 06-30-20 - EXPENDITURES through 10-9-20												
Proj ID	Project	Measure D Funding & Interest	State Funding	Other Funding	ROM Estimate March 11, 2014	Previously Approved 06-30-20	Proposed Current 10-9-20	Type of Estimate	Unspent Encumbrance	Expensed To Date	Remaining Budget	Percentage Complete
Completed or Near Completed Projects												
0504	Bella Vista	31,610,785		800,000	28,583,312	32,410,785	32,410,785		-	32,410,785	-	100%
0525	Cal High Bleachers	1,046,442			1,494,200	1,046,442	1,046,442		-	1,046,442	-	100%
0522	Del Amigo Replace Fire Alarm and Intercom	104,086			266,740	104,086	104,086		-	104,086	-	100%
0505	DVHS Classroom Building	6,178,764	818,151		9,916,277	6,996,915	6,996,915		-	6,996,915	-	100%
0506	DVHS GTAE	-	-		1,845,820	-	-		-	-	-	0%
0532	Los Cerros Restrooms	46,135			757,080	46,135	46,135		-	46,135	-	100%
0524	MVHS Bleachers	1,748,764			1,826,800	1,748,764	1,748,764		-	1,748,764	-	100%
0519	MVHS Seismic	1,215,287			1,550,062	1,215,287	1,215,287		-	1,215,287	-	100%
0518	Neil Armstrong Seismic	1,721,845			2,463,354	1,721,845	1,721,845		-	1,721,847	-	100%
0523	SRVHS Bleachers	1,778,036			2,116,801	1,778,036	1,778,036		-	1,778,036	-	100%
0528	SRVHS Pool Solar	43,855			308,950	43,855	43,855		-	43,855	-	100%
0534	Tassajara Hills Relocatable Renovation	59,982			243,880	59,982	59,982		-	59,982	-	100%
0509	Twin Creeks Administration Building	2,132,537		404,000	8,253,747	2,536,537	2,536,537		-	2,536,537	-	100%
0517	Walt Disney Seismic	843,680			1,560,642	843,680	843,680		-	843,680	-	100%
0521	Upgrade Electrical Multiple Sites	151,822			609,205	151,822	151,822		-	151,822	-	100%
0536	Cal High Pedestrian Bridge	267,055			293,600	267,055	267,055		0	267,055	-	100%
0508	Cal High Science Modernization	3,819,706			4,757,197	3,819,706	3,819,706		(0)	3,819,706	-	100%
0533	DVMS Special Ed Restroom	161,074			271,600	161,074	161,074		0	161,074	-	100%
Projects in Construction												
0531	Cal High Modernize Commons and Kitchen	2,395,800			2,145,800	2,395,800	2,395,800	D/R	(0)	455,371	1,940,429	19%
	San Ramon Valley High School	66,867,478	-	1,450,000	25,693,202	68,317,478	68,317,478		2,320,658	65,378,268	618,552	96%
0507	SRVHS Classroom Building	63,578,544		1,450,000	25,243,202	65,028,544	65,028,544	B	2,320,658	62,216,126	491,760	96%
0507	SRVHS Classroom Building-Interim Housing	3,288,934			450,000	3,288,934	3,288,934	B	(0)	3,162,142	126,793	96%
0538	SRVHS Classroom Building Phase 2	-			20,000,000	-	-		-	-	-	0%
0520	SRVHS Replace Fire Alarm	-			654,350	-	-		-	-	-	0%
	Stone Valley Middle School	43,581,324	-	-	37,407,470	43,581,324	43,581,324		9,028,472	33,677,182	875,670	77%
0501	SVMS	40,459,159			37,167,470	40,459,159	40,459,159	B	9,028,472	31,763,042	867,645	79%
0501	SVMS -Cafeteria Renovation	1,200,000			1,200,000	1,200,000	1,200,000	B				0%
0501	SVMS -Interim Housing	1,922,165			240,000	1,922,165	1,922,165	B	0	1,914,140	8,026	100%
0512	Golden View Modernization	10,022,442	-		10,251,160	10,022,442	10,022,442	B	45,266	9,848,426	128,750	98%
0513	Montevideo Modernization	9,035,913	-		8,705,162	9,035,913	9,035,913	B	142,679	8,703,472	189,762	96%
0511	Rancho Romero Modernization	5,686,000	-		7,051,148	5,686,000	5,686,000	B	66,778	4,210,104	1,409,117	74%
0510	Vista Grande Modernization	5,097,672	-		5,023,077	5,097,672	5,097,672	B	48,147	4,267,209	782,316	84%
0514	Green Valley Modernization	6,258,600	-		5,963,537	6,258,600	6,258,600	B	99,745	6,068,533	90,323	97%
0515	Sycamore Valley Modernization	8,247,900	-		9,656,114	8,247,900	8,247,900	B	262,368	6,118,510	1,867,023	74%
Projects in Design												
0530	Alamo Modernize Two Classrooms	917,900			417,900	917,900	917,900	R	25,573	14,981	877,346	2%
0516	Charlotte Wood Modernization	10,372,600	-		11,187,598	10,372,600	10,372,600	D	414,532	1,494,172	8,463,896	14%
0541	Twin Creeks Classroom Modernization	10,654,100	-		-	10,654,100	10,654,100	R	221,538	939,177	9,493,385	9%
District Wide Allocation by Type												
0537	ADA Upgrades District-Wide	1,175,800			1,175,770	1,175,800	1,175,800	A	-	237,017	938,783	20%
CRTECH	CR and Infrastructure Technology	7,500,000			7,500,000	7,500,000	7,500,000	A	291,910	7,136,792	71,297	95%
0529	Energy Management Systems	1,405,100	-		1,705,050	1,405,100	1,405,100	A	27,096	1,340,665	37,339	95%
0527	Security Cameras	1,010,400			1,010,400	1,010,400	1,010,400	A	51,607	601,300	357,493	60%
Projects No Longer Being Reported												
0535	Tassajara Hills Land Purchase	-			684,250	-	-		-	-	-	0%
0540	Proposition 39 Energy Projects (not Measure D)	-	-		400,000	-	-		-	-	-	0%
Potential Future Project If Funds Become Available												
0539	MVHS Classroom Building	-			-	-	-		-	-	-	0%
Projects Subtotal												
Projects Subtotal		\$ 243,158,885	\$ 818,151	\$ 2,654,000	\$ 223,751,255	\$ 246,631,036	\$ 246,631,036		\$ 13,046,369	\$ 205,443,186	\$ 28,141,483	83%
Program Expenses & Reserves Subtotal												
0500	Measure D Program Expense	13,065,300			13,065,250	13,065,300	13,065,300		1,291,779	11,772,006	1,515	90%
	Construction Cost Escalation Reserve	-			32,203,000	-	-				-	
	District Wide Interim Housing Reserve	(0)				-	(0)				(0)	
	Program Reserve (normally 3% to 5%) (Using 3% of Remaining Project Costs, Including Escalation)	800,000				900,000	800,000				800,000	
Program Expenses & Reserves Subtotal		\$ 13,865,300	\$ -	\$ -	\$ 45,268,250	\$ 13,965,300	\$ 13,865,300		\$ 1,291,779	\$ 11,772,006	\$ 801,515	
Total Project & Program		\$ 257,024,185	\$ 818,151	\$ 2,654,000	\$ 269,019,505	\$ 260,596,336	\$ 260,496,336		\$ 14,338,147	\$ 217,215,192	\$ 28,942,998	
Program Balance (Unassigned Budgets)							\$ 2,975,815		Contingency projects - If funds are available			
Total Program							\$ 263,472,151					

	Under Construction
	Construction Complete or Near Completion
	In Design
	Project included if funds are available

Types of Estimates
A - Allocation of Funding Only
R - Rough Order of Magnitude (Very Conceptual)
D - Design Estimate (more refined but still an estimate)
B - Current Estimate Based on Project Bid Results

Budget Changes: FOAC Recommended to Board 11.18.20 - Board Approved 12.15.20

Program Loss Reserve Calculation:	
Remaining Project Budgets	28,141,483
Escalation	-
District Wide Interim Housing	(0)
Total Project Related Costs	28,141,483
Program Reserve @ 3% (Rounded)	800,000

6.1 b(1)

San Ramon Valley USD - Measure D Program Budget
MPB Comparison Report
Prepared: October 09, 2020
Expenditures through 10-09-2020

FUNDING			
Type of Funding	Previous Funding	Current Funding	Change
Measure DBond	260,000,000	260,000,000	-
Interest Income	7,578,830	7,578,830	-
Developer Fee	404,000	404,000	-
Other Local	800,000	800,000	-
CTE Grant	818,151	818,151	-
Town of Danville	1,450,000	1,450,000	-
Transfer Measure D Interest Revenue to CIP	(7,578,830)	(7,578,830)	-
Total Funding	263,472,151	\$ 263,472,151	-

Proj ID		Budget			Expenditures		
		Previously Reported 6-30-20	Current	Change	Previously Reported 06-30-20	Current Expenses Thru 10-9-20	Change
Completed Projects/Near Completed							
0504	Bella Vista	32,410,785	32,410,785	-	32,410,785	32,410,785	-
0525	Cal High Bleachers	1,046,442	1,046,442	-	1,046,442	1,046,442	-
0522	Del Amigo Replace Fire Alarm and Intercom	104,086	104,086	-	104,086	104,086	-
0505	DVHS Classroom Building	6,996,915	6,996,915	-	6,996,915	6,996,915	-
0506	DVHS GTAE	-	-	-	-	-	-
0532	Los Cerros Restrooms	46,135	46,135	-	46,135	46,135	-
0524	MVHS Bleachers	1,748,764	1,748,764	-	1,748,764	1,748,764	-
0519	MVHS Seismic	1,215,287	1,215,287	-	1,215,287	1,215,287	-
0518	Neil Armstrong Seismic	1,721,845	1,721,845	-	1,721,847	1,721,847	-
0523	SRVHS Bleachers	1,778,036	1,778,036	-	1,778,036	1,778,036	-
0528	SRVHS Pool Solar	43,855	43,855	-	43,855	43,855	-
0534	Tassajara Hills Relocatable Renovation	59,982	59,982	-	59,982	59,982	-
0509	Twin Creeks Administration Building	2,536,537	2,536,537	-	2,536,537	2,536,537	-
0517	Walt Disney Seismic	843,680	843,680	-	843,680	843,680	-
0521	Upgrade Electrical Multiple Sites	151,822	151,822	-	151,822	151,822	-
0536	Cal High Pedestrian Bridge	267,055	267,055	-	267,055	267,055	-
0508	Cal High Science Modernization	3,819,706	3,819,706	-	3,819,706	3,819,706	-
0533	DVMS Special Ed Restroom	161,074	161,074	-	161,074	161,074	-
Projects in Construction							
0531	Cal High Modernize Commons and Kitchen	2,395,800	2,395,800	-	455,371	455,371	-
	San Ramon Valley High School	68,317,478	68,317,478	-	64,647,835	65,378,268	730,432
0507	SRVHS Classroom Building	65,028,544	65,028,544	-	61,485,694	62,216,126	730,432
0507	SRVHS Classroom Building-Interim Housing	3,288,934	3,288,934	-	3,162,142	3,162,142	-
0538	SRVHS Classroom Building Phase 2	-	-	-	-	-	-
0520	SRVHS Replace Fire Alarm	-	-	-	-	-	-
	Stone Valley Middle School	43,581,324	43,581,324	-	33,381,604	33,677,182	295,578
0501	SVMS	40,459,159	40,459,159	-	31,467,464	31,763,042	295,578
0501	SVMS -Cafeteria Renovation	1,200,000	1,200,000	-			-
0501	SVMS -Interim Housing	1,922,165	1,922,165	-	1,914,140	1,914,140	-
0512	Golden View Modernization	10,022,442	10,022,442	-	9,781,808	9,848,426	66,618
0513	Montevideo Modernization	9,035,913	9,035,913	-	8,700,519	8,703,472	2,953
0511	Rancho Romero Modernization	5,686,000	5,686,000	-	4,210,104	4,210,104	-
0510	Vista Grande Modernization	5,097,672	5,097,672	-	4,094,435	4,267,209	172,774
0514	Green Valley Modernization	6,258,600	6,258,600	-	5,733,116	6,068,533	335,417
0515	Sycamore Valley Modernization	8,247,900	8,247,900	-	5,401,127	6,118,510	717,383
Projects in Design							
0530	Alamo Modernize Two Classrooms	917,900	917,900	-	14,981	14,981	-
0516	Charlotte Wood Modernization	10,372,600	10,372,600	-	1,405,799	1,494,172	88,373
0541	Twin Creeks Classroom Modernization	10,654,100	10,654,100	-	928,076	939,177	11,102
District Wide Projects							
0537	ADA Upgrades District-Wide	1,175,800	1,175,800	-	237,017	237,017	-
CRTECH	CR and Infrastructure Technology	7,500,000	7,500,000	-	6,637,565	7,136,792	499,227
0529	Energy Management Systems	1,405,100	1,405,100	-	1,161,757	1,340,665	178,908
0527	Security Cameras	1,010,400	1,010,400	-	572,270	601,300	29,030
Projects Subtotal		246,631,036	246,631,036	-	202,315,390	205,443,186	3,127,795
0500	Measure D Program Expense	13,065,300	13,065,300	-	11,346,295	11,772,006	425,711
	Construction Cost Escalation Reserve	-	-	-			
	District Wide Interim Housing Reserve	-	-	-			
	Program Reserve	900,000	800,000	(100,000)			
Program Expenses Subtotal		13,965,300	13,865,300	(100,000)	11,346,295	11,772,006	425,711
Total Project & Program		260,596,336	260,496,336	(100,000)	213,661,686	217,215,192	3,553,506
Program Balance (Unassigned Budgets)		2,875,815	2,975,815	100,000			
Total Program		263,472,151	263,472,151	-			

6.1 b (2)

Explanation List for Project Expenses over \$100,000 – MPB 10-09-20

San Ramon Valley High School: progress on SRV building, \$700k costs for 3 months. This includes \$158k construction costs and \$590k for the multi-use turf field improvements costs.

Stone Valley Middle School: progress on SV building and MPR, \$296k costs for 3 months. This includes \$126k for the new classroom quad landscaping, \$73k construction costs and \$97k for other professional services (architect, inspection, specialty consultant, and miscellaneous construction costs).

Vista Grande Elementary School Modernization, \$173k costs for 3 months. This includes renovation work to Admin. Building 400 and security fencing costs for 3 months.

Green Valley Elementary School Modernization, \$335k costs for 3 months. This is for the kindergarten play yard and courtyard improvements costs.

Sycamore Valley Elementary School Modernization, \$717k costs for 3 months. This includes \$591k for renovation/modernization costs and \$126k for other professional services (architect, and inspection).

CR and Infrastructure Technology, \$499k costs for 3 months. This includes the purchase of 400 laser projectors (\$456k) & network install costs at Monte Vista High School classroom (\$33k).

Energy Management Systems, \$178k costs for 3 months.

Measure D Program Expense: \$426k costs for 3 months. This includes employee salaries, consultants, and legal costs.